

This hands-on training course is targeted at those who administer and/or configure Apex for their companies. This class will cover Apex the following application topics in detail.

Customization

- Theme Designer
- Adding Custom Reports
- Menu Designer
- Screen Designer
- Ticket Screen Templates
- Dropdowns (Search Setup)

Security

- Menu Designer
- User Security
- Program Security
- Sales Document Versions
- Auditing

Data

- Basics (Tables & Fields)
- Custom Fields & Usage
- Data Importing
- Data Exporting
- Other ways to extract data
- Integration with other software
- User Defined Fields & Usage

Settings

- System Configuration Navigation & Usage
- Basic Configuration Options
- Other Settings (Locations)

General

- Logs
- Viewing New Features/Updated Help
- Upgrading from previous versions