

This hands-on training course is targeted at those who use and/or generate reports, dashboards, and other benchmarking tools from your Apex data.

Refresher Exercise

- Review of Planning a Report
- Creating the Report
- Placing Fields on the Report
- Advanced Grouping
- Selecting Certain Records
- Group Sorting
- Adding Graphs and Charts

Advanced Database Concepts

- ODBC (V4) vs OLE (V5)
- Defining the Tables and Fields in Apex
- Linking Tables in the Database Expert
- Changing Join Types
- Set Data Source Location
- Re-mapping Database Fields
- Using the Cross-Tab Expert

Creating Formulas

- Using the Formula Expert
- Using Formula Variables

How to Add a Custom Report to the Apex Menu

- Hands-On Building of a Variety of Advanced Reports

Finding and Modifying Existing Apex Reports

- Identifying Report Names and Location of Files

Running Reports Efficiently

- Strategies for Efficient Report Performance
- Record Selection and Performance

Alternate Data Mining Using My Data Inquiry

- Using and Understanding Existing Queries
- Creating and Saving New Queries
- Exporting Query Results to Other Formats